# **Personal Management Information System (PMIS)**

## **Unit/Institute Name:**

## **Personal Information**

Employee ID/Code	11013		
Employee Name	MD. MAHFUJUL HASAN		
Father's Name	MD. SAYEDUR RAHMAN		
Mother's Name	MST. MOMOTAZ BEGUME		
Birth Date	01/01/1987		
Home District	Kushtia		
Gender	Male	Signature (Scanned Signature)	M. Hawar
National ID No	5011527194902	Blood Group	O(+ve)
Cell No	01571705971	Passport No	OC8255370
Email	raihanacce@gmail.com.com	Marital Status	Married
GPF/CPF No	CF-1032	Religion	Islam (Sunni)
Field of Specialization	nano-science	Driving License No	

Table 1- Personal Information

## **Contact Information**

<b>Present Address</b>		Permanent A	ddress	<b>Emergency Contact</b>		
Address	E-56/1,East borda , Jaydebpur,Gazipur	Address	Vill: Chardamukdia P.O: Bahirchare P.S: Bheramara, Dis:Kushtia,Post code:7040	Name	Md. sayedur Rahman	
Post Office	Gazipur Sadar	Post Office	Bahirchare	Relation	Father	
Police Station	Gazipur Sadar	Police Station	Bheramara,	Address	Vill: Chardamukdia P.O: Bahirchare P.S: Bheramara, Dis:Kushtia,Post code:7040	
District	Gazipur	District	Kushtia	Phone		
Upazila	Gazipur Sadar	Upazila	Bheramara,	Cell No	01731206176	
Tel No		Tel No		Email		

Table 2- Contact Information

**Joining Information** 

Rank/Class	1 <sup>st</sup> class	Grade	9th
Post/Designation	Scientific Officer	Batch	
Joining Subject	Applied Chemistry & Chemical Engineering	Joining Date	12/07/2015
Office Name	Bangladesh Council of Scientific and Industrial Research	PRL Date	31/12/2046
Division Name	Institute of Glass and Ceramic Research and Testing	Notification/Order No. & Date	
Section Name	Ceramic Research Division	Merit Position	
District	Dhaka	Confirmation Date	
Upazila	Dhaka	Gazetted Date	
Job Nature	Revenue/Development/Other	Endorsement Date	

**Spouse and Children Information** 

Spouse Informati	on	Children Information							
Spouse Name	FARHANA BINTE HABIB RANU	Child Name	Gender	Birth Date	Birth Place (Country/District)	Remarks			
Home District	Gazipur	Mustaeen Riasat Rihan	Male	07/04/2016	Gazipur,Banglades h				
Occupation									
Designation									
Org Name									
Org Address									
Cell No	01571775852								

Table 4- Spouse and Children Information

#### **Education Information**

Degree	Group/Department	Board/University	Passing Year	Result (Division/GPA/CGPA)	Distinction
SSC	Science	Jeshore	2003	3.94	
HSC	Science	Jeshore	2006	3.60	
BSc	Applied Chemistry & Chemical Engineering	University of Dhaka	2010	3.20	
M.S	Applied Chemistry & Chemical Engineering	University of Dhaka	2011	3.36	

Table 5- Education Information

**Training Information** 

Type	Title	Institution	Country	Start Date	End Date	Grade	Position
(Local/Foreign)							
Local	2 <sup>rd</sup> Special Foundation Training	Bangladesh Public Administration Training Centre	Bangladesh	4 <sup>th</sup> April, 2016	02 June, 2016		
local	Gas Chromatography-Mass Spectrometry (GC-MS/MS)	DRICM, BCSIR	Bangladesh	24 April, 2018	26 April, 2018		
Local	FT-Raman Spectroscopy	Dhaka Lab, BCSIR	Bangladesh	21 June, 2016	26 Nov, 2015		
Local	Shimadzu UV-VIS Spectrophotometer	IGCRT, BCSIR	Bangladesh	21 March, 2017	22 March, 2015		

Table 6- Training Information

**Workplace/Posting Information** 

Workplace Status	S/N	Working Unit	Working Division	Working Section	District	Upazila	From Date	To Date	Till Today	Posting Unit	Designation	Remarks (e.g., Attachment/ Transfer/Promotion etc.)
Present	1	Bangladesh Council of Scientific and Industrial Research	Institute of Glass and Ceramic Research and Testing (IGCRT)	Ceramic Research Division	Dhaka		12 July 2015		Till today	Institute of Glass and Ceramic Research and Testing (IGCRT)	Scientific Officer	
Duarian-	1											
Previous	3											

Table 7- Workplace/Posting Information

## **ACR Information (For office use only)**

S/N	Reporting Year	Submitted (Yes/No)	Submitted Date	Remarks

Table 8- ACR Information

#### **Promotion Information**

Designation	Nature	<b>Promotion Date</b>	Notification/Order No.	Notification/Order Date	Remarks
	(Regular/Selection Grade/Sr. Grade/Natural)				
	,				

Table 9- Promotion Information

#### Achievement

#### A. Journal Article

S/N	Publishing Year	Description
JA-1	November, 2016	Production of Biofuel from Agricultural Plant Wastes: Corn Stover and Sugarcane Bagasse
JA-2	September 01, 2018	Antimicrobial Activity of SnO <sub>2</sub> Nanoparticles against Escherichia Coli and Staphylococcus Aureus and Conventional Antibiotics Preparing Nanomaterials
JA-3		

JA-4	
JA-5	
JA-6	

Table 10(a)- Journal Article

**B.** Conference Proceedings

S/N	Publishing Year	Description
CP-1		
CP-2		
CP-3		
CP-4		
CP-5		

Table 10(b)- Conference Proceedings

C. Developed Process

S/N	Year of Acceptance	Description (including reference)
DP-1		
DP-2		
DP-3		

DP-4		
DP-5		

Table 10(c)- Developed Process

D. Patent/Copyright

S/N	Year of Acceptance	Description (including reference)
P-1		
P-2		
P-3		

Table 10(d)- Patent/Copyright

E. Books/Book Chapters

S/N	Publishing Year	Description
B-1		
B-2		
В-3		

Table 10(e)- Books/Book Chapters

## F. Method Validation

S/N	Year of Acceptance	Description (including reference)
M-1		

M-2	
M-3	

Table 10(f)- Method Validation

## G. Award/Grant

S/N	S/N Year Description (including reference)					

Table 10(g)- Award/Grant

### H. Other Achievements (If any)

S/N	Year	escription (including reference)				

Table 10(h)- Other Achievements (If any)

**Leave/Deputation Information** 

Туре	From	То	Description

Table 11- Leave/Deputation Information

#### **Former/Other Service**

<b>Employer Name</b>	Address	Service Type	Designation	From	То	Till Today

Table 12- Former/Other Service

**Other Activities/Assignment** 

Work/Job Nature	Role	From	То	Till Today

Table 13- Other Activities/Assignment

## **Disciplinary Information**

Occurrence	Date	Action	Punishment	Memo No& Date	Remarks